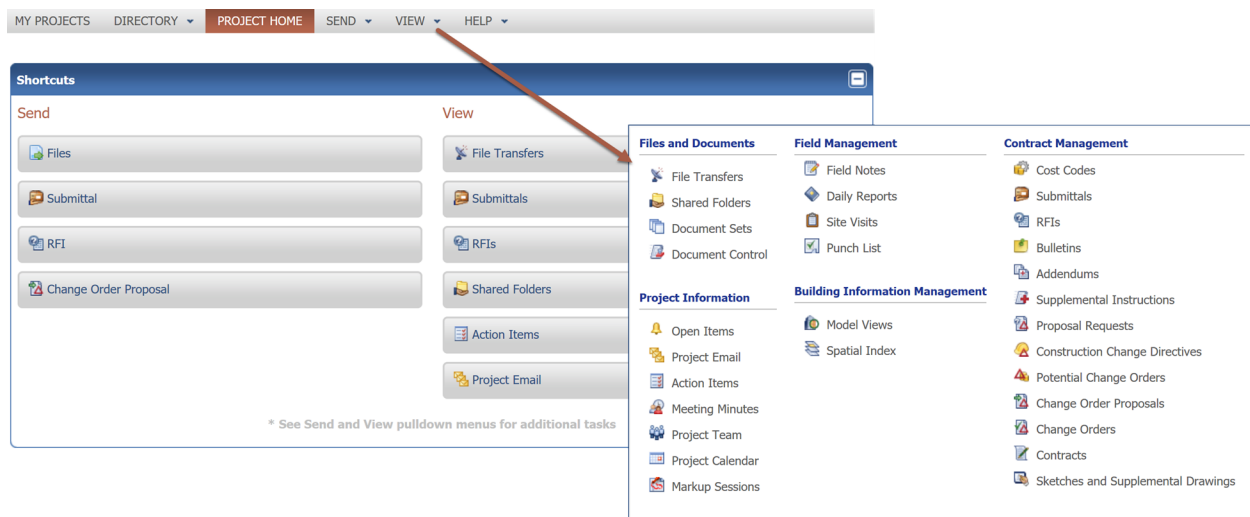


Newforma: Info Exchange



What is Info Exchange?

Fusch Architects has incorporated a project information application called Newforma Project Center™, and your project will be managed with this software. One of its components is Newforma Info Exchange™, a server application that facilitates sending and sharing transmittals, and file sharing.

As an external team member, you will be directed to the Fusch/Newforma Info Exchange server for all your project transmittals and the associated files, and you will have access to this server to download files via any Internet-capable computer running Internet Explorer. Depending on your access rights, you may also choose to create your own transmittals and upload your files to the project team through this application, as well. A benefit of this application is that it allows the project team to bypass the file size limits of email systems when transferring files. In addition, all data uploaded or downloaded through the Fusch/Newforma Info Exchange server is encrypted and logged; notifications and reminders can be optionally scheduled; and expiration dates for documents can be automatically set.

Submittals: [click here for help...](#)

Punch Lists: [click here for help...](#)